



*Meeting minutes were approved by TPEC on 7/26/16*

Committee: Public Events and Celebrations  
Date: Tuesday, June 14, 2016  
Time: 7:00 PM  
Location: Town Hall

Members & Staff present: Cheryl Gay (Chairperson), Moira Gray, Erin Kniff (Vice Chairperson), Julie Bonavita, David Gay and Elaine Krauss (Clerk)

Members not present:

Non Members present: John Lyons

The meeting was called to order at 7:21 PM

I. Presentation by Mr. John Lyons, Rotary Club

- Proposed "Movies Under the Stars" event
- To be held one night this summer at the Ryan School
- Asking the TPEC to collaborate with the Rotary Club
- Weekday night
- The TPEC voted and approved to help in any capacity

II. Lessons Learned ~ 80's Dance Party

- Need to start advertising earlier
- Advertise at more stores, restaurants and shops
- Have prizes for best costume(s)
- Slow up the 80's video (Mr. Gray)
- Send out "Save the Date"

III. 3<sup>rd</sup> Annual Fall Harvest Festival

- Date: Sunday, September 18, 2016
- Time: 12:00 PM – 5:00 PM
- Place: Livingston Street Athletic Fields

a) Save the Date Flyer (Moira G.)

b) Vendor Rates

- Discussed increasing the price of vendor tables.
- Last year rates were \$50 early bird and \$60 after a certain date
- Will table price increase until Mike E. is present for input
- Vendors who will be selling any food will need to set-up in the food vendor area

c) Rides

- All About Fun is unavailable for the event this year
- Exploring another company called "Playland" (Cheryl G.)
- Exploring remote control cars (Cheryl G.)

d) Food Vendors

- May do without the Cluck Truck
  - If vendor's require a generator then it needs to be a quiet model
  - Cider donuts. Will contact Wilson's Farm (Julie B.)
- e) Mapping System
- Will use last year's signs
- f) More Signs/Banners
- Need to have more signs made (Cheryl G. & David G.)
- g) Paid Parking Attendants
- Yes
- h) Cornhole Tournament
- Contact Mr. Spinelli (Cheryl G.)
- i) Parking at TSH
- Reach out to Chief Briggs at TSH re: ability to use state property for parking
- j) Anything else
- Reach out to TCC to see if they're interested in collaborating at the festival again this year.

### **Upcoming Meeting Schedule**

Next meeting: TBD

Time: TBD

Place: TBD

Meeting adjourned @ 8:33 PM

List of Documents and Other Exhibits used at Meeting:

Documents and Other Exhibits used at meeting will be available for review at:

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*(Office)*